



TDS Project Request Checklist

Please supply the following information so we can schedule this request for completion.

- ☐ **Job Name**
- ☐ **Full Address Information**
- ☐ **Site Code or Restrictions** – Provide any lighting requirements
- ☐ **Scope of Work:** Designate the areas for design and calculation.
- ☐ **Drawing Types:**
 - ☐ CAD File: Need XREFs bound in a clean CAD file. Hide/Freeze all unnecessary layers.
 - ☐ PDF File: Need a Clean PDF with just site information and a dimension for scaling. No shaded areas or existing lighting calculations.
 - ☐ Google Map or Address: Provide a survey to confirm location and number of fixtures.
- We cannot tell the heights of existing poles from Google Earth. Please provide pole heights.**
- ☐ **Exterior Application**
 - ☐ Fixture Choice. If you would like us to suggest the best fixture for the application, please let us know.
 - ☐ Fixture Heights + Pole heights
 - ☐ Lighting Design Requirements – Owner, Brand, etc.
- ☐ **Interior Application**
 - ☐ Fixture Choice. If you would like us to suggest the best fixture for the application, please let us know.
 - ☐ Ceiling Heights
 - ☐ Fixture Heights
 - ☐ Room Names
 - ☐ Ceiling Type – Open, Grid?
 - ☐ Lighting Design Requirements - Owner, Brand, etc.
- ☐ **If Revision, supply the previous layout LO #**
- ☐ **Email Request to: lighting.apps@lsicorp.com**