

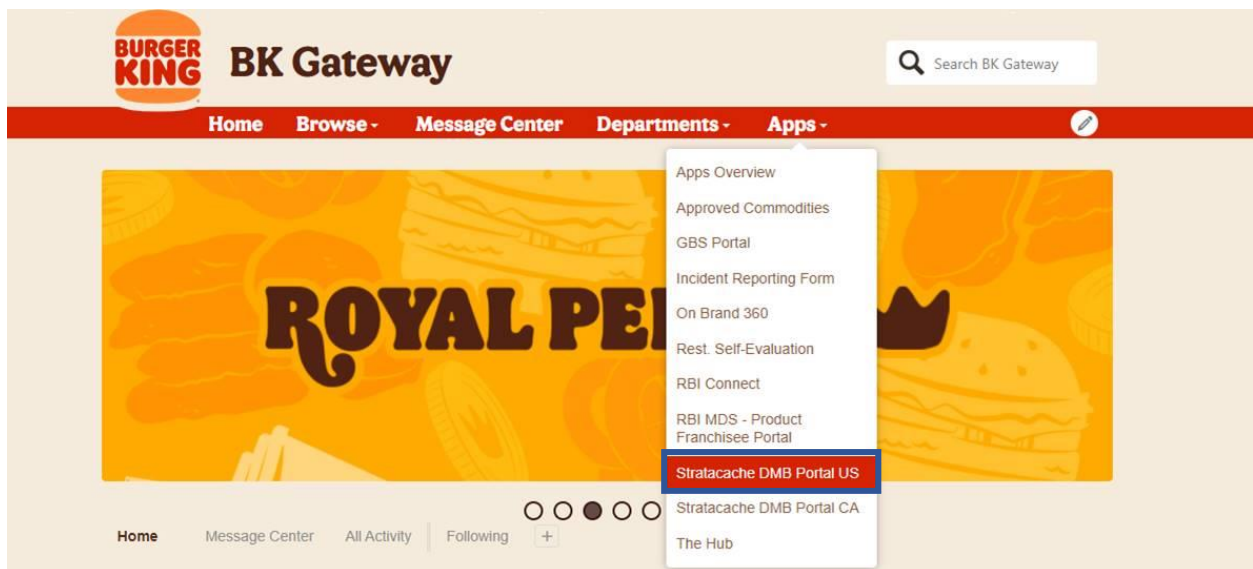


## Stratacache Sign-in and Portal Operation Instructions

Based on FZ feedback, we've simplified the process for logging into the Stratacache portal by enabling single sign-on. Single sign-on allows users to login using their BK Gateway username and login without the need of remembering another username and password. These instructions will walk you through how to access the portal from BK Gateway and how user roles can be modified in FRUM according to your needs.

### Portal Access

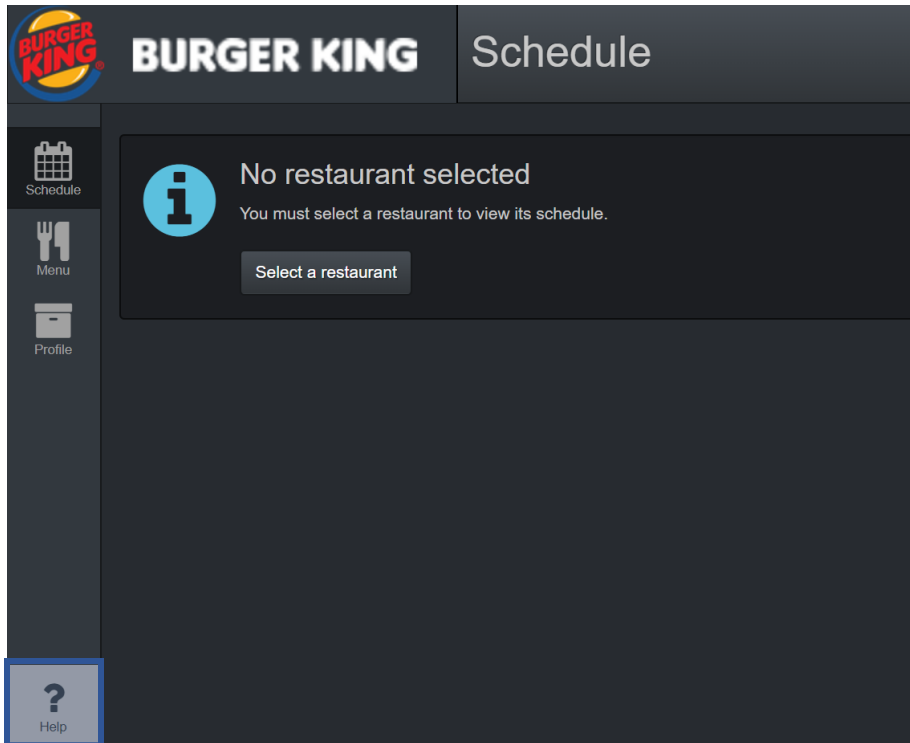
1. Log-in to BK Gateway using your preexisting username and password
2. Select "Stratacache DMB Portal" from the apps drop down on the top menu



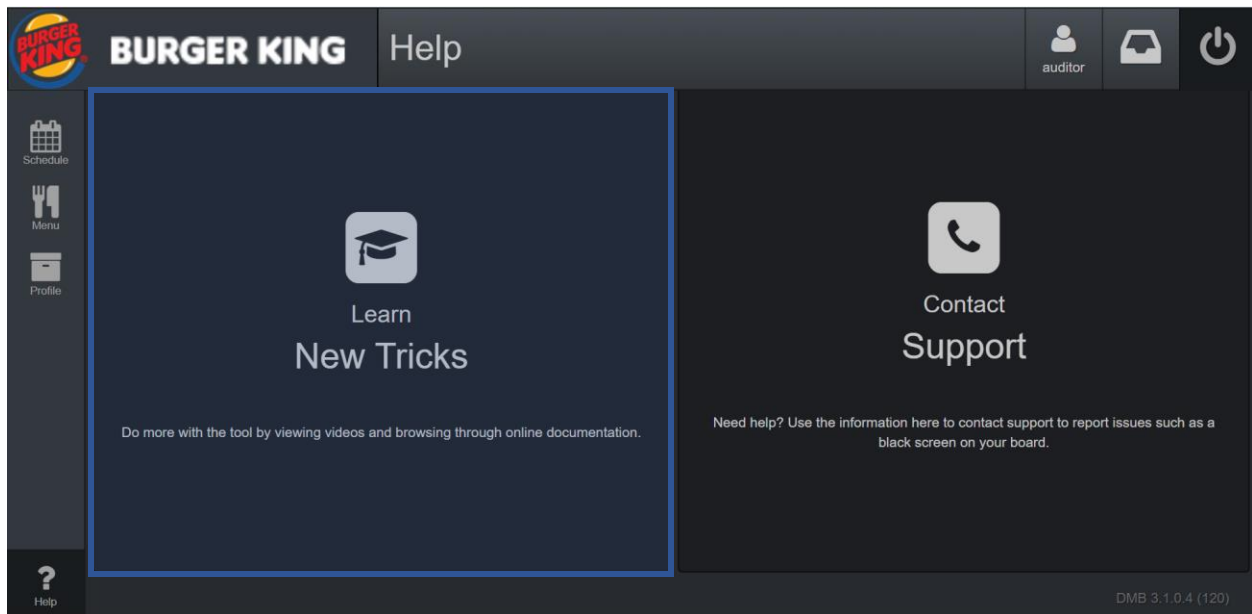
### How to Use the Stratacache Portal

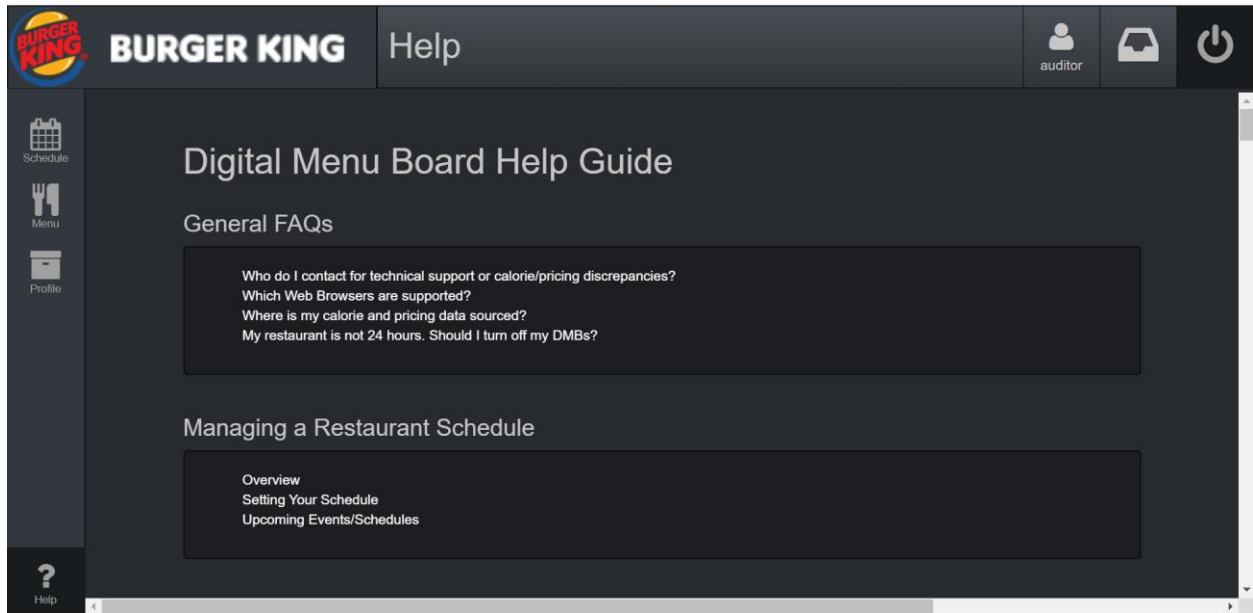
The Stratacache portal was designed with a friendly UI for simple operation. Users who haven't accessed the portal are required to complete an automatic online tutorial. After completing the tutorial, please refer to help section to access the guide and FAQ before reaching out to Stratacache support.

Select the help button located at the bottom right corner



Select "Learn New Tricks" to access the help guide and FAQ





## Access/User Roles

User access for restaurants is based on FRUM hierarchy assignment and the user role type. There are two types of user roles for the portal, edit and view access. Edit access allows users to modify menu board content, preview restaurant menu board, opt-in/opt-out, set screen power schedules, and more. Users with view access may access the portal but are unable to modify any settings or make changes. Access allocation is based on the pre-existing user roles in FRUM by default.

### *Edit Access*

- Reporting Operator
- Reporting Administrator

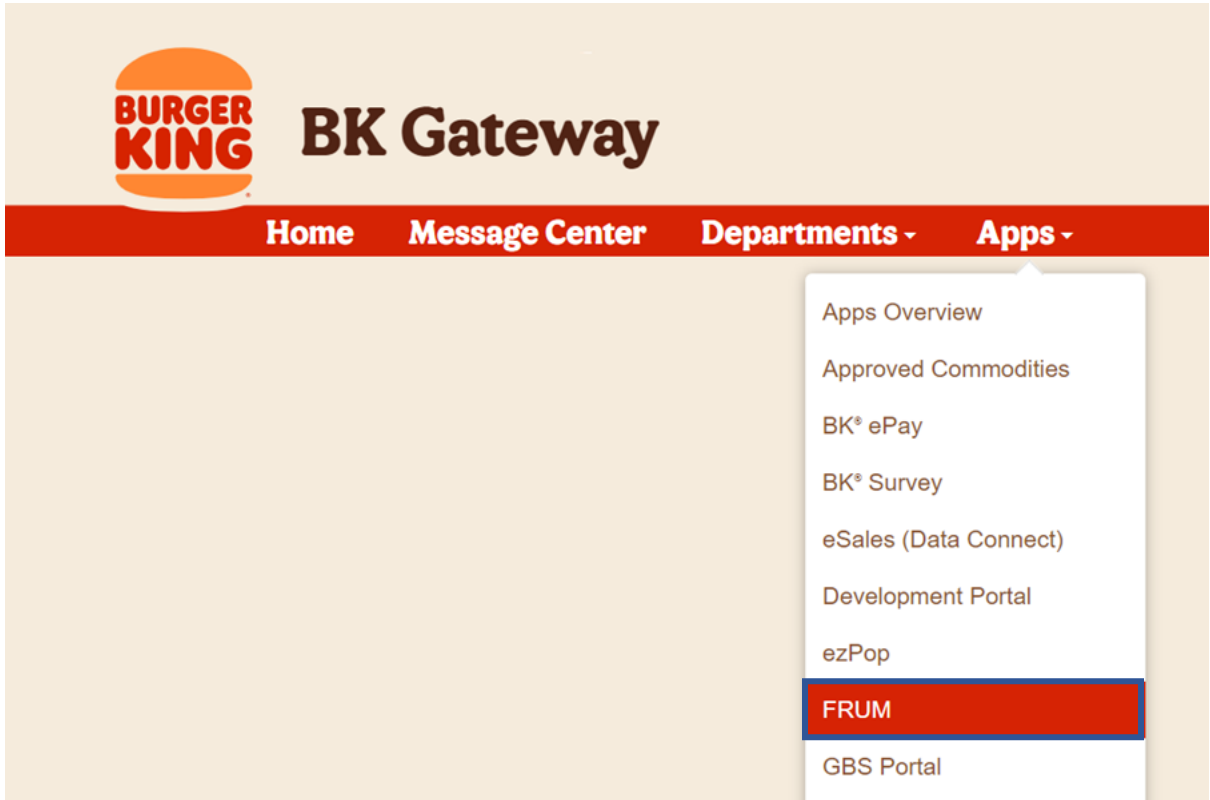
### *View Access*

- Vice-President Operations
- Director of Operations
- Multi-Unit Manager
- Restaurant Manager
- General User – Franchisee

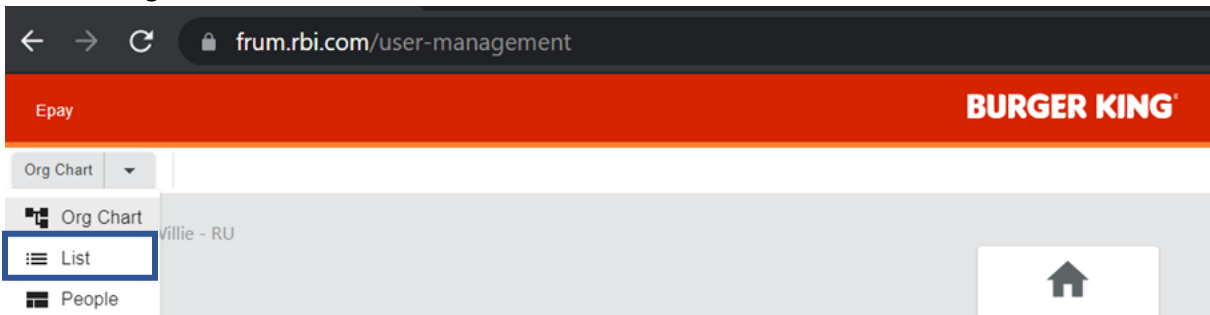
In order to modify a user with view access to edit and vice versa, Reporting Operators and Reporting Administrators can do so on a user by user case. Below are the instructions to modify a user's access:

How to add Edit permission to a user in FRUM

1. Access FRUM



2. Once there go to List View



3. Select the pencil icon next to a user to edit their permissions



4. Once the Edit window is opened, click the Modify Permissions Button

**Edit user** ✕

First Name: Zenput Last Name \* Test

Email \* zen2@test.com Office Phone 123465

Role \* Reporting Administrator **Modify Permissions**

Assign Hierarchy \* Taylor, Willie - RU

**Training Completion Transfer** ▾

Preferred Language \* English ▾

Status \* Active ▾

Home Training Restaurant For Training Course Assignments ✕

**Reset Password** ▾

Cancel Save

5. Make sure the Edit Menu Board Permission is checked and click save

**Assign User Permissions** ✕

[Default First](#) Alphabetically Search [Default First](#) Alphabetically Search

<b>Reporting Administrator Access</b> <span>UnCheck All</span>	<b>Reporting Administrator Permissions</b> <span>UnCheck All</span>
<input checked="" type="checkbox"/> <b>Default</b> Logging into FRUM	<input checked="" type="checkbox"/> <b>Default</b> Marketing Monday
<input checked="" type="checkbox"/> <b>Default</b> Filter by restaurant	<input checked="" type="checkbox"/> <b>Default</b> Edit Menu Board
<input checked="" type="checkbox"/> <b>Default</b> Filter by user	<input checked="" type="checkbox"/> <b>Default</b> ePay
<input checked="" type="checkbox"/> <b>Default</b> Filter by group or subgroup	
<input checked="" type="checkbox"/> <b>Default</b> Display Inactive Users	

Cancel Save

## How to remove Edit permission to a user in Franchise Organizer

1. Remove by simply unchecking the 'Edit Menu Board' permission

The screenshot displays the 'Reporting Administrator Permissions' section. At the top, there are sorting options: 'Default First' (underlined), 'Alphabetically', and a 'Search' input field. Below this is a 'Check All' button. The main area contains a list of permissions, each with a 'Default' label and a checkbox:

Permission	Checked
Marketing Monday	<input checked="" type="checkbox"/>
Edit Menu Board	<input type="checkbox"/>
ePay	<input checked="" type="checkbox"/>

At the bottom of the interface, there are 'Cancel' and 'Save' buttons.

### Support

For access issues, please reach out to GBS first to confirm that FRUM is properly set-up for the user experiencing issues.

[GBSRequest@rbi.com](mailto:GBSRequest@rbi.com)

Stratacache should be contacted for issues related to the portal after access is granted.

Email: [support.bkcusa@stratacachedmb.com](mailto:support.bkcusa@stratacachedmb.com)

Toll-free Phone: 877-338-7683, Option 1